

**MINUTES No. 2 dated November 20, 2025
of the Meeting of the Academic and Methodological Council (AMC)**

Chairman of the AMC: Sh.A. Abdreshov

Secretary of the AMC: K.S. Baktybayeva

Venue: Conference Hall B409

Time: 15:00

Total number of AMC members: 35

Present: According to the attendance sheet

Voting: The list of voters is attached

Absent: D.M. Zagitov, B.K. Kudabayev, M. Zhakylykyova, R.

Zeynatdinova, G.A. Abdreyev, D. Temirbolatova

AGENDA

1. **On the software used in the departments' laboratories**
Speakers: Heads of Departments
2. **Organization of the educational process within the dual education system and with elements of dual education**
Speakers: Heads of Departments
3. **Approval of examination formats during the interim assessment period**
Speaker: A.K. Kozhabergenova, Head of the OAPC Office
4. **Approval of the list of questions and tasks and examination papers to be included in the comprehensive attestation examination**
Speakers: Heads of Departments
5. **On the progress of preparations for the “Best University Teacher” competition**
Speakers: Directors of Institutes, Heads of Departments
6. **Approval of topics for graduation theses and individual assignments**
Speakers: Heads of Departments
7. **Interim analysis of the results of implementing MOOCs and case-based assignments in the educational process**
Speaker: N. Galimova, Head of the Methodological Support Office
8. **Approval of educational and methodological literature (EML)**
Speaker: T.M. Dyussengaliyeva, Chairperson of the Committee for “Planning and Publication of EML”

1. HEARD:

The Heads of Departments provided information on the software used in the laboratories of the departments.

PROPOSAL: To take the information provided by the Heads of Departments into consideration.

Voting results: “For” – 35, “Against” – 0, “Abstained” – 0.

The decision was adopted unanimously.

RESOLVED:

1. To take the information provided by the Heads of Departments into consideration.
2. To develop methodological guidelines for conducting laboratory classes in the new laboratories.

2. HEARD:

The Heads of Departments reported on the organization of the educational process within the full dual education system and with elements of dual education.

PROPOSAL: To take the information provided by the Heads of Departments into consideration.

Voting results: “For” – 35, “Against” – 0, “Abstained” – 0.

The decision was adopted unanimously.

RESOLVED:

1. To take the information provided by the Heads of Departments into consideration.

3. HEARD:

A.K. Kozhabergenova, Head of the OAPC Office, presented the examination formats for approval for the interim assessment period.

PROPOSAL: To approve the examination formats for the interim assessment period.

Voting results: “For” – 35, “Against” – 0, “Abstained” – 0.

The decision was adopted unanimously.

RESOLVED:

1. To approve the examination formats for the interim assessment period.

4. HEARD:

The Heads of Departments presented for approval the list of questions and tasks and examination papers to be included in the comprehensive attestation examination.

PROPOSAL: To approve the list of questions and tasks and examination papers to be included in the comprehensive attestation examination.

Voting results: “For” – 35, “Against” – 0, “Abstained” – 0.

The decision was adopted unanimously.

RESOLVED:

1. To approve the list of questions and tasks and examination papers to be included in the comprehensive attestation examination.

5. HEARD:

The Directors of Institutes and Heads of Departments provided information on the progress of preparations for the “Best University Teacher” competition.

PROPOSAL: To take the information provided by the Directors of Institutes and Heads of Departments into consideration.

Voting results: “For” – 35, “Against” – 0, “Abstained” – 0.

The decision was adopted unanimously.

RESOLVED:

1. To take the information provided by the Directors of Institutes and Heads of Departments into consideration.

6. HEARD:

The Heads of Departments presented the topics of graduation theses and individual assignments.

PROPOSAL: To take the information provided by the Directors of Institutes and Heads of Departments into consideration.

Voting results: “For” – 35, “Against” – 0, “Abstained” – 0.

The decision was adopted unanimously.

RESOLVED:

1. To take the information provided by the Directors of Institutes and Heads of Departments into consideration.

7. HEARD:

N. Galimova, Head of the Methodological Support Office, provided information on the interim analysis of the results of implementing MOOCs and case-based assignments in the educational process.

PROPOSAL: To take into consideration the information provided by N. Galimova, Head of the Methodological Support Office, on the interim analysis of the results of implementing MOOCs and case-based assignments in the educational process.

Voting results: “For” – 35, “Against” – 0, “Abstained” – 0.

The decision was adopted unanimously.

RESOLVED:

1. To take into consideration the information provided by N. Galimova, Head of the Methodological Support Office, on the interim analysis of the results of implementing MOOCs and case-based assignments in the educational process.

8. HEARD:

T.M. Dyussengaliyeva, Chairperson of the Committee for “Planning and Publication of EML,” presented the educational and methodological literature for consideration and approval.

PROPOSAL: To approve the submitted educational and methodological literature.

Voting results: “For” – 35, “Against” – 0, “Abstained” – 0.

The decision was adopted unanimously.

RESOLVED:

1. To approve the submitted educational and methodological literature.

Chairman of the AMC _____ Sh.A. Abdreshov

Secretary of the AMC _____ K.S. Baktybayeva